

IMarEST Cyprus: Technical Presentations: - Instructions to Presenters

IMarEST Cyprus has an agreement with the Crowne Plaza Hotel Limassol to hold our Technical Presentations there on the 2nd Tuesday of every month, with the exception of July and August, when no presentations are held. Alternative dates can be arranged but these are subject to the Hotel availability.

The presentations are held in the Westminster Room facility, where the Hotel provides a conference room with full audio and video display facilities, and an international package of refreshments are provided afterwards which includes a full bar service.

A corporate rate room is available for the Presenter for the night of the presentation.

The Presentation normally starts at 7.00pm and the presentation itself should be completed by 8.00pm. Informal discussions can be continued during the refreshment period.

The current pricing structure agreement with the hotel is fully inclusive at 29 euros per person. Note: there is a minimum charge for 25 attendees.

Payment for the event is normally arranged directly between the presenting Company and the Hotel, and hence the following information should be provided to the Hotel.

Sponsoring Company Contact name and (email) address and telephone Number.

Invoice Address details where applicable.

Payment can be made directly on the night at the Hotel Reception using a valid credit/debit card or alternatively an invoice can be issued by the Hotel to the Company sponsoring the event.

Contact details for the Crowne Plaza Hotel Limassol are as follows:

Contact Name: REBECCA PIERIDES / PANAYIOTIS PETRIDES

Email address: functions@cplimassol.com

Web address: limassol.crowneplaza.com

Tel No: +357 25851324 (DIRECT)

Please contact the Hotel for Payment details: Bank Name, Branch details, Account No, IBAN No, Swift No:

Contact Name IMarEST: [Chris Goldsworthy](mailto:Chris.Goldsworthy@imarestcyprus.com)

Email: chairman@imarestcyprus.com Email: secretary@imarestcyprus.com

If payment is arranged through IMarEST Cyprus, a handling charge of 5% will be incurred.

All correspondence between the sponsoring company and the Hotel should be copied to the IMarEST contact.